

**STATE HUMAN RELATIONS COMMISSION
FULL COMMISSION MEETING MINUTES
DOVER, DELAWARE**

THURSDAY, May 10, 2018

The May monthly meeting of the Delaware State Human Relations Commission was held by video-conference the Cannon Building, 861 Silver Lake Boulevard, 1st Floor Hearing Room, Dover, Delaware; and the Carvel Building, 820 N. French Street, 4th Floor SOS Conference Room, Wilmington, Delaware.

Attendance:

Commission Members Present: Chairperson Calvin Christopher. Jamaal Bivens, Diaz Bonville, , Erika Caesar, Chok-Fun Chui, Vice Chair Gail Launay-Tarlecki, Olga Ramirez, Rosemarie Williams, Prameela Kaza, Dolores Finger-Wright, DAG Zoe Pheloperles, DAG Dan Movanie

Commission Members not present: Commissioners Whittona Burrell (E) , Bernice Edwards, Earnest Gulab, Kerri Harris, Walter Smith, Robert Watson Jr, Nancy Maihoff

Staff from Division of Human Relations Office: Natalie Fountain, Vincent Petroff and Joseph Dawson

Members of the public present: none

I Call to Order

The meeting was called to order by Chair Calvin Christopher at 5:40 p.m. followed by a period of silent meditation.

II Approval of Minutes

The minutes of the February SHRC meeting were submitted. A motion was made to accept the minutes by Commissioner Ramirez. The motion was seconded by Commissioner Kaza. Bonville was marked not present at the last meeting and was present. A vote was taken, motion carries with no opposition.

III Members of the Public Present:

none

IV Chair's Report

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leaders</i>	<i>Due Date</i>
Calvin announces he has to leave ang VP, Gail Launay will stand in •			
Commissioner Training Commissioner Calvin Christopher opened the discussion to Chommissioner Trainnig led and supported by our DAG's 1. EA and FH Training 2. BY-Law Overview 3. Hearing Taining 4. Mediation Training	Waiting on two respondents Welcome to nominate yourself; email Commissioner Williams Transition period for ner Chair Mail invite to Commissioners to be a Chair	Williams, Earnest, Chuk-Fun	April 16 th Prior to Mondays submit written statement or present a 2 minut presentation
Fair Housing Conference Recognized Staff and Commissioners for the event and attendance			
Selection process as the Chair Appointments vs selection Murdaugh (not reappointed)	Calvin will assist in transitioning to the Chair Position BY laws	Legislative Committee	
Chief Diversity and Inclusion meeting: Keith Hunt	Organize questions Share directives		
Elections: Chuk Fun Chui 6 Person Roster – Gail has accepted nomination for Chair Vice Chair - Maihoff and Ramirez	Earnest, Rosemary and Chuk Fun-Chui Written Statement with agreement and recommendations as well as qualifications	Nominating Comittee	June 2018

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V Director's Report

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leaders</i>	<i>Due Date</i>
Finacial Support – Joing fainacne committee members	Communication with the JFC	All Commissioners	
Administrative Specialist III position has been interviewed – 30 candidates – 10 selected and 8 interviewed	Select a Candidate		
Natalie Fountain role position			
Name Change: a few suggestions for a name change thus far. Suggestions should continue be submitted. More reflective of the work we do.	Joe Dawson – Equal Rights and Equal Protection		
Website – user friendly	Check it out Statehumanrelations.delaware.gov	Commissioners	
The FH Conference was great and attendees enjoyed. 50 th Anniversary was worth noting and DE interacted a year later. (Next Year 2019)			
Community Engagement May 14 th – For People 2pm – Legislative Hall (Poor Peoles Campaign) June 13 th Aug 11 th Pride Festival September 15-23Peace Week September 21 DE Stand Down TBA – Rosalie Valezuez and Claudia – Immigrant Forum Recognized Natalie and Joe Dawson for the FH Conference	Commissioners Represent	Commissioners Natalie, Claudia	

Training – Mock Hearing - DAG Fair Housing – DHR Staff By – Laws – Discussion since it’s still under construction Mediation Training requested Updating Manuals for EA and FH Ramirez – Can roles vary Natalie – HOW WE LEARN	Lock down a Date (10-2) June 23rd July 7 th July 14th Email	Commissioners Zoe Natalie	 May 17th

VI Committee Reports

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
<u>Public Awareness Committee</u> – No report.			
<u>Legislation Committee</u> – No report			
Community Response – No Report Indian River Meeting	Maihoff is sharing with the community how to file a complaint	Nancy, Zoe	

VII Old Business

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
Sunshine Fund – An envelope was circulated in both Dover and Wilmington for contributions. An accounting for funds was provided to Commissioners.		Watson 179.65	
How to reach out to the fiscal Dept for a better Division Budget	Speak with Joint Sunset Committee for the recommended 150,000.00		

VIII New Business

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>

IX Good News

<i>Topic / Discussion</i>	<i>Actions to be Taken</i>	<i>Leader</i>	<i>Due Date</i>
50 th Wedding Anniversary , May 4 th Hall of Fame – Rosemarie Williams Gulab's son promoted to Senior VP and other son Passed the bar exam			

XI Meeting Adjourned

The Commission meeting was adjourned at approximately 7:45 p.m. by Chairperson Calvin Christopher.